

Community Governance Review Committee

Agenda and Reports

For consideration on

Monday, 31st January 2011

In Committee Room 1, Town Hall, Chorley

At 5.30 pm



This page is intentionally left blank

21 January 2011

Dear Colleague

COMMUNITY GOVERNANCE REVIEW COMMITTEE - MONDAY, 31ST JANUARY 2011

You are invited to attend a meeting of the Community Governance Review Committee to be held in Committee Room 1, Town Hall, Chorley on Monday, 31st January 2011 commencing at 5.30 pm.

Would Members please note that the meeting will now take place at the later time of 5.30pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Community Governance Review held on 25 November 2010 (enclosed)

4. **Community Governance Review of the Buckshaw Area: Terms of Reference (Pages 5 - 6)**

Report of the Director of Transformation (enclosed)

The Terms of Reference document will follow as soon as possible.

5. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely

Donna Hall

Donna Hall CBE
Chief Executive

Dianne Scambler
Democratic and Member Services Officer
E-mail: dianne.scambler@chorley.gov.uk
Tel: (01257) 515034
Fax: (01257) 515150

Distribution

1. Agenda and reports to all Members of the Community Governance Review Committee (Chair) and Peter Goldsworthy, Greg Morgan, Beverley Murray, Mark Perks, Geoffrey Russell, Stella Walsh and Peter Wilson for attendance.
2. Agenda and reports to Donna Hall (Chief Executive Chorley Council), Chris Moister (Head of Governance), Carol Russell (Democratic Services Manager), Alex Jackson (Senior Lawyer), Phil Davies (Principal Corporate Support Officer) and Dianne Scambler (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to the Chairs and Clerks of Euxton and Whittle-Le-Woods Parish Councils for information.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

کیجئے:

Community Governance Review Committee

Thursday, 25 November 2010

Present: Councillor Peter Goldsworthy (Chair) and Greg Morgan, Beverley Murray, Mark Perks, Geoffrey Russell, Stella Walsh and Peter Wilson

Also in attendance: Carol Russell (Democratic Services Manager), Alex Jackson (Senior Lawyer), Phil Davies (Principal Corporate Support Officer), Nicola Hopkins (Principal Planning Officer (Major Projects)) and Dianne Scambler (Democratic and Member Services Officer)

07.CCS.01 ELECTION OF CHAIR

It was proposed by Councillor Greg Morgan, seconded by Councillor Geoff Russell, and was subsequently **RESOLVED that Councillor Peter Goldsworthy be Chair of the Community Governance Review Committee.**

07.CCS.02 APOLOGIES FOR ABSENCE

There were no apologies for absence.

07.CCS.03 DECLARATIONS OF ANY INTERESTS

No declarations of interest were received.

07.CCS.04 COMMUNITY GOVERNANCE REVIEW FOR BUCKSHAW

As background the Committee received a report of the Chief Executive which had been agreed by the full Council on 2 November 2010 approving the undertaking of a Community Governance Review of the Buckshaw area. This was following a request received to create a Parish Council for the Buckshaw area of Chorley Borough.

Officers gave a presentation on the process of undertaking a Community Governance Review and circulated a draft timetable.

- The Local Government and Involvements in Health Act 2007 gives Councils the power to undertake Community Governance Reviews of parish boundaries and to introduce changes, without requiring approval from the Boundary Commission for England.
- At present the Chorley Borough area covering Buckshaw Village is covered by the two parishes of Euxton and Whittle-Le-Woods. There is also part of Buckshaw that is in the District of South Ribble which is not parished. Legislation does not allow the Borough Council to make changes across the district boundaries and therefore the review would consider the Chorley areas only.
- The actual areas affected are parts of the North East ward of Euxton parish and the West ward of Whittle-Le-Woods parish. For electoral administration purposes these areas were identified on the electoral registers as polling districts 02C and 10C. It was however, pointed out that in each case the polling district boundaries were not coterminous with the parish ward

boundaries, with the parish wards being greater in size than the polling districts.

- The report and presentation outlined the processes that made up a Community Governance Review including consultation, resources and officer support and also some potential outcomes of a Community Governance Review of this area.
- The Community Governance Review process would look at whether the current parishing arrangements best serve the local community. This would include whether they achieve community engagement, better democracy and more convenient and effective delivery of local services. Reviews can take some time to complete although they must be concluded within 12 months.
- The Community Governance Review process cannot look at Borough ward boundaries or Parliamentary constituency boundaries, Changes to these would require a full Boundary Commission Review. Whilst the Boundary Commission had been asked to look at the Borough Council boundary around the Buckshaw area, they had informed the Council that it would be some years before this could be scheduled and the forthcoming Parliamentary Boundary Review would receive priority.
- Members were advised of the process that would be adopted when undertaking a Community Governance Review as set out in Government guidance and was summarised as follows:
 - agree and publish the Terms of Reference
 - briefings to inform key interested parties
 - receipt of submissions
 - produce and publish draft recommendations
 - produce and publish final recommendations
 - if there are any changes, Council makes Reorganisation Order
 - implementation of any new arrangements
 - elections for new arrangements (if necessary)
- It was further explained to the Committee that the Terms of Reference was a key document that would form the basis of the review and would include:
 - consultation process – strategy and timescales
 - electorate and demographic information
 - current parish information and arrangements
 - the way forward for the review
 - Appendices – maps, electorate statistics, precept information and consultation questions, etc
- The consultation arrangements needed to be robust and at the preliminary stage, submissions would be invited from those directly affected, including the Parish Councils and Buckshaw Village Community Association. The consultation process on the draft recommendations would involve those affected include:
 - County Council, Borough Council and Parish Council
 - Residents of those areas
 - Partners with an interest in the area
 - Those involved in the wider picture of community governance for the area, for example the management agreement operated by Red Row

RESOLVED

1. **That the polling areas of 02C and 10C form the basis of the governance review.**

2. That the draft timetable as circulated at the meeting be approved as an outline plan for the review with the next two meetings of the Community Governance Committee being
 - 31 January 2011
 - 11 April 2011
3. That the preliminary stage of the review to include the Management Company for Buckshaw Village.

07.CCS.05 BUCKSHAW VILLAGE: FUTURE DEVELOPMENT

Members received a presentation from planning services about the existing and future development of Buckshaw Village. The village had been the site of a former Royal Ordnance Factory, covering 900 acres and at its peak, employing 35,000 people.

Planning permission had originally been granted in 1999 (subsequently amended in 2002) to create:

- a 170 hectare Urban Village with:
 - 69 hectares greenspace
 - 51 hectares housing land
 - 50 hectares employment land

A further development not included within the original master plan consisted of a 7.87 hectare site (Group 4N) with permission for 111 detached dwellings.

The completed housing development at Buckshaw Village, situated in Chorley presently stands at 1809 dwellings with a further 362 dwellings proposed on the Southern Commercial Area and a further 870 dwellings on the Group 1 site, totalling 3041 dwellings upon completion.

RESOLVED – That the information contained within the presentation be noted.

Chair

This page is intentionally left blank



Report of	Meeting	Date
Director of Transformation	Community Governance Review Committee	31 January 2011

COMMUNITY GOVERNANCE REVIEW OF THE BUCKSHAW AREA: TERMS OF REFERENCE

PURPOSE OF REPORT

1. To propose a Terms of Reference document which, once agreed and published, will form the start of the Community Governance Review of the Buckshaw area.

RECOMMENDATION(S)

2. That the terms of reference be approved for publication including the revised timeframe indicated in the document.

CORPORATE PRIORITIES

3. This report relates to the following Strategic Objectives:

Strong Family Support		Education and Jobs	
Being Healthy		Pride in Quality Homes and Clean Neighbourhoods	
Safe Respectful Communities		Quality Community Services and Spaces	
Vibrant Local Economy		Thriving Town Centre, Local Attractions and Villages	✓
A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money			✓

BACKGROUND

4. The Committee is overseeing a Community Governance Review for the Buckshaw area in response to a request for a Parish Council for Buckshaw. The publication of the Terms of Reference for the review is the first stage in the review process.

TERMS OF REFERENCE

5. The Terms of Reference will be issued next week to Members. It is a legal document which provides for:-
 - The scope of the Review;
 - A framework for the conduct of the Review;
 - The factual background on which recommendations should be based; and
 - Potential outcomes.



Its purpose is to ensure that all parties involved in the process (including those seeking to make submissions) are clear as to what issues are being considered and the information used in preparing any recommendations.

6. The key elements of the terms of reference are:
 - Review process
 - Consultation
 - Electorate and demographic forecasts
 - Present structure of parishes
 - Parish and precept information
 - Electoral arrangements
 - Consequential matters

7. It also suggests a change in the timescale for the review from the position agreed at the last meeting.

8. The Terms of Reference document will be with Members shortly.

IMPLICATIONS OF REPORT

9. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal	✓	No significant implications in this area	

COMMENTS OF THE DIRECTOR OF TRANSFORMATION (HEAD OF GOVERNANCE)

10. The Terms of Reference are a requirement of a Community Governance Review under the Local Government and Involvement in Health Act 2007. The content of the document covers all the required elements prescribed by the legislation.

GARY HALL
DIRECTOR OF TRANSFORMATION

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Carol Russell	5196	21 January 2011	